

# **GENERAL RULES FOR HOSTEL RESIDENTS**

1. No hostel resident can keep any motorized vehicle in the University. However, bicycles are permitted for local transport. Disciplinary action, including fine will be imposed on the defaulters.
2. Ragging is strictly prohibited inside as well as outside the Hostels/Campus. If anyone is found involved in ragging, the case may be taken up as per Hon'ble Supreme Court orders. Fresher should promptly report to the Warden or Officer-in-charge (Hostel Office)/Chief Warden or any other competent authority if ragged.
3. Any act of intimidation or violence, willful damage to property or drunken and riotous behavior constitutes an offence. If anybody is found to do so, they will be expelled from hostel without serving any notice in this regard and disciplinary action shall be taken.
4. Use of narcotics, consumption of alcoholic beverages and gambling are strictly prohibited and disciplinary action shall be taken.
5. Smoking is strictly prohibited inside hostel / University campus. Any student found smoking / in possession of smoking items shall be penalized for indiscipline as well as causing a possible fire hazard.
6. Videography is prohibited inside hostel premises. Any student is found indulging in such activity, necessary disciplinary action will be taken.
7. Misbehavior or Indulging in a with staff members/security staff will be treated as an offence and will be liable for expulsion from the hostel.
8. Hostel inmates shall be required to enter their names into the register before leaving the campus and seek written permission from their hostel Wardens before leaving the hostel for a long leave.
9. Boys Hostel Inmates shall not be allowed to leave/enter the hostel after 11 p.m. In event of anyone reporting late, necessary disciplinary action will be taken against them.

10. All the hostellers are required to sign their attendance daily on attendance register. The attendance register is available with the Hostel Attendants. If someone fails to sign their attendance consecutively for seven days without permission of their Warden, their accommodation will be cancelled without any notice.
11. All girl hostellers must be back in the campus by 9.00 p.m. and in their hostel by 11pm, necessary disciplinary action will be taken against the defaulters.
12. No female member is permitted to visit the room of the boys' hostel. However, the visitors are permitted to see their wards in the visitors' room only.
13. No male member is permitted to visit the girls' hostel. However, with the permission of the warden, the visitors are permitted to see their wards in the visitors' room only.
14. No day-scholar or any other person is permitted to stay in the hostel after 9:00 pm., otherwise, suitable disciplinary action will be taken. However, if anyone wants to meet students living in the hostel wing in the hostels should take necessary permission from the warden.
15. The Day Scholars have to seek prior permission of the Chief Warden/Office-in-charge through the Warden of their respective hostel along with the stay in the hostel. They are also required to pay guest charges Rs. 300/- per day for Non-AC consent of the student with whom he is going to stay in the seat and Rs. 500/- for AC seat in advance under the intimation to the hostel office. A student/guest shall not be permitted to stay for more than 5 days.
16. Entertaining/providing accommodation to any unauthorised person in the hostel room is punishable. If anyone is found to do so, he/she will be expelled from the hostel.
17. Non-adherence to the time norms (as mentioned in points no. 8 and 10) will be treated as grave misconduct, which may result in expulsion from the hostel, and the decision of the Warden Council will be final and binding in this regard.
18. Outsiders are not allowed in the girls'/boys' hostels
19. The hostel inmates should take care for the safety of their belongings inside the room. The University shall not be responsible for any such losses. Items like jewelry, costly watches and mobile phones must not to be kept unattended inside the hostel rooms.

20. Those inmates, who want to use desert cooler during summer in their allotted room, have to seek prior permission from the respective hostel warden, and a sum of Rs. 1000/- per year will be charged. If someone fails to pay the charges as per the notice issued from the hostel office, the residents may be charged fine beyond the deadline given in the notice.

21. Display of any type of vulgar posters/calendars inside the allotted rooms is strictly prohibited. Non-compliance will lead to disciplinary action.

22. Cooking of food of any sort and keeping any inflammable items inside the hostel is strictly prohibited and will be penalized for indiscipline as well as causing a possible fire hazard.

23. The students residing in various hostels are permitted to use electric iron and kettle for their personal use on the payment of Rs. 100/- per month per item, only after taking prior permission from respective warden/Officer-in-charge/Chief Warden. However, use of room heaters and other electrical appliances are not permitted.

24. Any mischievous activity of triggering false fire alarms will be considered a serious act of indiscipline and shall be penalized.

25. Minimum duration of stay at the hostels shall not be less than 85% in any case. Attendance shall be reviewed on monthly/semester/yearly basis by the concerned warden and hostel office. Any student found short of attendance or frequent absentee shall be considered unwilling to stay at hostel and his/her allotment shall be cancelled and could further be allotted to needy student.

26. In case of loss of hostel identity card the student will be fined Rs. 200/- and a copy of FIR is required to issue duplicate hostel identity card to the student.

27. In case of emergency, residents are advised to get in touch with the concerned Hostel Warden/ Officer In-Charge (Hostel Office)/Chief Warden.

28. Residents are required to see the Notice Boards for necessary announcements made from time to time. Any suggestion to improve the social, cultural, academic and intellectual environment of the hostel is always welcome.

29. No residents are allowed to have access to terrace/AHU room of hostel premises under any circumstances under whatsoever. Using the fire exit space for sitting in anytime is strictly prohibited. Violation of the above will invite disciplinary action including expulsion.

30. Any kind of indiscipline noticed by Warden, a fine may be imposed as deemed / appropriate.

31. Hostel residents should keep the Warden Office informed and updated about any change in contact number / email id / Hostel ID etc.

32. It is the responsibility of students to provide authentic details as required of self, parents and local guardians for hostel records.

33. Notwithstanding, the provisions in previous pages, the Chief Warden is the final authority in matters of discipline, admission and overall functioning of the hostels.

34. All the hostel residents shall abide by the above mentioned Hostel Rules. Any violation of the Hostel Rules will be viewed seriously. The Hostel Wardens are fully empowered to deal with residents in the manner as the situation demands.